

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF JULY 6, 2011 TOWN BOARD MEETING

1. Call To Order: The July 6, 2011 Monthly Town Board Meeting was called to order at 5:50 P.M. on Wednesday, July 6, 2011 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisor Ken Jacobs, Supervisor Colleen Harris, Supervisor Jeffrey Zlatohlavek, Supervisor Cyril Van Laanen, Clerk/Treasurer John Roth, Economic Development Coordinator Dave Cerny, Town Building Inspector Brett Jensen. Approximately five residents were present.

2. Affidavit of Posting: The Affidavit of Posting indicating that the public notice of the Town Board Meeting was posted on July 1, 2011 was presented by the Clerk.

MOTION KEN JACOBS /CY VAN LAANEN to accept the Posting Affidavit. Vote: Aye-5. No-0. Carried.

3. Approval of Prior Town Meeting Minutes:

A. Town Board Minutes 6/14/2011:

MOTION KEN JACOBS /CY VAN LAANEN to approve the minutes from the Town Board meeting dated June 14, 2011 as submitted: Vote: Aye-5, No-0. Carried.

B. Plan Commission did not meet in June

C. Ad-hoc Committee 6/15/2011:

MOTION JEFF ZLATOHLAVEK /MIKE VAN LANEN to approve the minutes from the Adhoc Committee meeting dated June 15, 2011 as submitted: Vote: Aye-5, No-0. Carried.

D. Storm Water Management Advisory Committee: 6/22/2011:

MOTION MIKE VAN LANEN/KEN JACOBS to approve the minutes from the Storm Water Management Advisory Committee meeting dated 6/22/2011 as presented. Vote: Aye-5, No-0. Carried.

E. Zoning Board of Appeals: 6/22/2011: The minutes are not completed. Roth reported that the variance was denied.

4. Public Input:

MOTION MIKE VAN LANEN/JEFF ZLATOHLAVEK to suspend the rules and open the meeting to public input. Vote: Aye-5, No-0. Carried.

- Ken Hendrickson 4790 Kiltie Court: Stated that he had a concern with the State changing the concealed carry law in regard to the Town's new ordinance. He explained the new concealed carry law.
- Jolie Johnson 4735 Church Road: Concern with water standing in the ditch/culvert issue. The neighbor's culvert is too high, water drains toward her. Ken Jacobs and Brett Jensen will look at this tomorrow. What can be done? Maybe lower the culvert.

MOTION MIKE VAN LANEN/CY VAN LAANEN to return to the agenda. Vote: Aye-5, No-0. Carried.

5. Specific matters for discussion and possible action by Town Board:

A. Ordinance prohibiting Firearms on Town Property (Public Hearing held July 6, 2011 at 5pm):

Chairman Mike Van Lanen read the proposed ordinance. Discussion of the ordinance and the issue.

MOTION MIKE VAN LANEN/JEFF ZLATOHLAVEK to approve the 2011-07-01 Ordinance prohibiting Firearms on Town Property as presented. Vote: Aye-5, No-0. Carried.

B. Conditional Use Application for Centurylink/AT & T to construct/install a 190 foot MP Tower and accessory building. The property under consideration is located near the northeast corner of STH 57 and Van Lanen Rd, parcel number SC-333-3, currently zoned B-2 General Commercial (Public Hearing held July 6, 2011 at 5pm): Discussion: what kind/type of tower does the Town want? The building will be approximately 15 X 30 feet. Chairman Van Lanen asked who inspects the construction. The Town will issue a building permit, the Town building inspector will inspect.

MOTION MIKE VAN LANEN/KEN JACOBS to approve the Conditional Use Application for Centurylink/AT & T to construct/install a 190 foot MP Tower and accessory building, property located near the northeast corner of STH 57 and Van Lanen Rd, parcel number SC-333-3, currently zoned B-2 General Commercial as presented: to have four carriers instead of six, building permit not granted until appropriate documentation is provided to the Town, the Town to have proof of the "fall zone" letter, the accessory building not to be greater than 15 X 30, that there will be a spot reserved for emergency management broadcasting. Vote: Aye-4, No-1. Carried.

C. Operator License Applications: the following applications were received, and background checks were satisfactorily completed: Thomas Gerondale (Oakridge), Cindy Champeau (Road Trip Bayland Shell)

MOTION MIKE VAN LANEN/CY VAN LAANEN to approve and issue the following Operator license applications: Thomas Gerondale (Oakridge), Cindy Champeau (Road Trip Bayland Shell). Vote: Aye-5, No-0. Carried.

D. Sanitary District Audits:

MOTION MIKE VAN LANEN/CY VAN LAANEN to accept/ file the 2010 Scott Water Utility Audit, 2010 Scott Sanitary District Audit, 2010 Bayshore Sanitary District Audit, 2010 Royal Scot Sanitary District Audit, 2010 New Franken Sanitary District financial statement as submitted. Vote: Aye-5, No-0. Carried.

E. Resolution for Section 125 Pre-tax Premium Plan: Per the Town's Auditor, this plan is allowed by the Federal and State governments. FICA, Medicare, Federal and State taxes do not have to be paid on the employee portion of the health insurance premiums. This is a benefit to both the Town and the employees. Clerk/Treasurer Roth was able to save the Town \$400-500 by dealing directly with United Health Care in setting this up instead of having the auditor do this. This should also save the Town approximately \$1000 per year in payroll taxes.

MOTION MIKE VAN LANEN/COLLEEN HARRIS to approve and sign the 2011-07-01 Resolution for Section 125 Pre-tax Premium Plan for the Health Insurance. Vote: Aye-5, No-0. Carried.

F. Vacation of Madigan Road: Discussion: Chairman Van Lanen explained the history of this road (done in 1970, just gravel, there is no infrastructure). The vacating of this road does not land-lock anyone. If the Town has to improve the road, this would be very costly. There is a benefit to the Town to vacate the road.

MOTION MIKE VAN LANEN/CY VAN LAANEN to explore the vacating of Madigan Road, Cerny and Jensen to measure, Roth to look at how much road aid the Town would lose, Town Engineer to look at designing the turn-around. Vote: Aye-5, No-0. Carried.

G. Storm Water Management Plan/Agreement for the Nimmers property, parcel SC-322:

MOTION MIKE VAN LANEN/CY VAN LAANEN to table the Storm Water Management Plan/Agreement for the Nimmers property, parcel SC-322 until the Town Engineer arrives at this meeting. Vote: Aye-5, No-0. Carried.

H. Drainage/storm water issues in the vicinity of Renier Road:

MOTION MIKE VAN LANEN/CY VAN LAANEN to table this issue until the Town Engineer arrives at this meeting. Vote: Aye-5, No-0. Carried.

I. Other Road/drainage/ditching issues (Wequiock Rd, Lloyd St, Greenwood/Beaumier, others):

Wequiock Creek will be look at during the Paser Road tour. The County has not started Lloyd Street. The County has started Greenwood.

7. Communications by Clerk, Engineer and Economic Development Coordinator (no action):

A. Clerk/Treasurer Roth: In addition to the regular day-to-day activities:

- Workers Comp. Town Audit
- Code project: Editorial Analysis: my portion is completed. I have sent the Animal Chapter, the Alcohol Beverage Chapter and the Recycling Chapter directly to General Code. Other minor corrections have been sent to Cerny.
- Alcohol Beverage Licenses issues.
- Recall election in July Hansen
- Lots of new changes in election laws, many of these are to be implemented even this summer.
- Will be waiting until fall to work with the auditor in regard to the final implementation of Workhorse. We are currently using Workhorse for check writing, receipting and bank reconciliation. We are still using Quickbooks for reports and bank reconciliation.
- Quarterly payroll reports
- Drainage issue at St. Killians.

B. Cerny (Economic Development Administrator):

- Will finalize the Code issues and will get the documentation to General Code.

C. Brosteau (Engineer) arrived:

- Nimmers Mini-Condominiums parcel SC-322: Brosteau has the original agreement. There needs to be a checklist of the approval process so that permits are not issued until all requirements are met.

MOTION KEN JACOBS /COLLEEN HARRIS to approve the Storm Water agreement with Nimmers for parcel SC-322: Vote: Aye-4, No-0. Chairman abstains. Carried.

- Reneier Road: Brosteau is still trying to get a hold of the property owner.
- Brown County is busy, but they are working on getting caught up to deal with Greenwood and Lloyd. Brown County is also working on the extra culvert on Nicolet.
- Edgewater Beach Road: Herb Cuene. Problem on the corner of Stone Pillar Road. Holden and Brosteau and Van Lanen are looking into this.
- Looking into the "buffer zone letter to farmers.
- Edgewater Beach Road study (see map and handout). Something needs to be done or this road will deteriorate.
- Looking at St Killians pond issue.

D. Building Inspector (Jensen):

- Report handed out.
- Ditch issue on Edgewater Beach Rd
- Basketball hoop problem on Shore Crest Trail.

9. Reports from Town Officers/Committees/Commissions:

- A. Chairman Van Lanen: Herb Cuene culverts on Stone Pillar Road and the speeding on Edgewater Beach. Tordeur needs a “fill permit” for what he doing on Conard. Corner of Church and Pinnacle, the dirt is being removed and the ditch is being restored. Animal Control issue involving Pete Matthews on July 4 off Dale Court/Bowers. Roth to get a report from the County Sheriff and have a Constable make contact with the dog owner.
- B. Supervisor Van Laanen: nothing to report.
- C. Supervisor Jacobs: County is doing the grass cutting this month. Ordering more street signs. Contacted the County as they will need to replace some speed limit signs.
- D. Supervisor Harris: nothing to report.
- E. Supervisor Zlatohlavek: nothing to report

10. Treasurer’s and Clerk’s Financial reports:

Ending balances for July 6, 2011 are as follows:

Baylake Checking:	32,370.70
Baylake Money Market:	259,332.32
Nicolet Bank RE Tax	222,382.80
Total:	514,085.82

Regular June Vouchers #EFT 06-01, EFT 06-02 and #2232-2284 **totaled \$128,780.60** and receipts (including interest and Special Charges/Del.Util) in the amount of **\$23,855.92**. Roth summarize the receipts & the expenses.

MOTION KEN JACOBS/CY VAN LAANEN to approve the Clerk’s and Treasurer’s reports and to pay the bills (June Vouchers #EFT 06-01, EFT 06-02 and #2232-2284) in the amount totaling \$128,780.60. Vote: Aye-5, No-0. Carried.

11. Discussion and action on specific Town Board Agenda for next meeting:

- **Plan Commission not meeting in July**
- **July 13 5pm Storm Water Advisory Committee**
- **July 19 All Day Recall Election WARD 5 ONLY**
- **July 21 6pm Edgewater Beach drainage informational meeting**
- **August 9 6pm Town Board meeting**

12. Meetings/Adjournment:

MOTION KEN JACOBS/CY VAN LAANEN to adjourn Vote: Aye-5, No-0. Carried. Meeting Adjourned at 7:55 P.M.

John Roth, Clerk/Treasurer